

ANGEL TINOCO

Las Vegas, NV 89119
7027938173 - atinoco_21@yahoo.com

PROFESSIONAL SUMMARY

Results-driven professional prepared for supervisory roles in technical field operations. Proven ability to streamline processes and enhance team performance. Recognized for fostering collaborative environment and adapting to dynamic project requirements. Skilled in troubleshooting, project management, and team leadership.

SKILLS

- | | |
|---------------------------|--------------------------|
| • Construction Management | • Carpentry |
| • Handyman experience | • Electrical experience |
| • Automotive Repair | • Facilities Maintenance |
| • Welding | • Property Management |
| • Landscape Maintenance | • Drywall |
| • Mechanic Experience | • Supervising Experience |
| • Appliance repair | • Facilities maintenance |
| • Schematics | • Blueprint Reading |
| • NEC | • Customer service |
| • Sales techniques | • Sales management |
| • Marketing | • Plumbing |
| • Troubleshooting | • Residential Wiring |
| • Commercial Wiring | • Welding and Soldering |
| • Pneumatic Systems | • Field operations |

WORK HISTORY

02/2024 to Current **Field Technician Supervisor**

American Homes 4 Rent – Las Vegas, NV

- Streamlined communication channels between onsite technicians and office staff for smoother project coordination and updates.
- Developed a comprehensive training program for new hires, ensuring they were proficient in understanding and troubleshooting various systems.
- Mentored junior team members, fostering professional development through skill-building exercises and constructive feedback.
- Managed project timelines effectively, ensuring completion within budget constraints and meeting client expectations.
- Collaborated with sales teams to identify opportunities for upselling services,

increasing revenue from existing clients.

- Communicated effectively with clients throughout each stage of the project for transparency regarding progress updates as well as addressing any concerns raised promptly.

11/2022 to 02/2024 **Maintenance Supervisor**

Fore Property Company – North Las Vegas, USA

- Oversee my team of 3 to ensure jobs are completed correctly, safely, and in a timely manner
- Oversee multiple other properties as well to guarantee work orders are maintained and property is up to par
- Maintain inventory of supplies, parts, tools, and equipment as appropriate
- Teaches and enforces safety regulations, Occupational hazards and standard safety practices
- Evaluates & trains subordinate personnel; reviews & maintains employee labor records; inspects work in progress and completion
- Attend and participate in the staff meetings, safety meetings, and related activities; attend workshops, conferences, and classes to increase knowledge
- Troubleshoot and repair HVAC equipment, install new equipment as well
- HVAC-R Certified
- Universal EPA Certified, OSHA 10 Certified, R-410A Safety, CPO Certified
- Plumbing and Electrical repair

07/2019 to 10/2022 **Service Supervisor**

Greystar Property Management – Las Vegas, USA

- Oversees and perform technical and mechanical work that ensures the inside and external buildings, grounds, amenities and common areas to meet standards of cleanliness, appearance, safety and overall functionality
- Service work orders, Daily property management, turn units, scheduling vendors for turning units

09/2016 to 06/2018 **Manager of Tire Sales**

Firestone Complete Auto Care – Las Vegas, USA

- Collaborated with suppliers to negotiate favorable pricing and secure exclusive deals, increasing profitability for the company.
- Monitored stock levels and equipment condition, ordering new stock and equipment.
- Participated in industry trade shows and networking events to stay informed on the latest trends in tire technology.
- Built a loyal client base through personalized service, expert advice, and consistent follow-up communication postsale.
- Assisted customers with finding best tires for driving needs and specific vehicles.
- Collaborated with the marketing department to create targeted advertising campaigns, generating increased interest and traffic instore.
- Developed long-term relationships with key accounts through ongoing engagement efforts including monthly check-ins or quarterly reviews.

- Developed and maintained positive relationships with product and equipment vendors.
- Enhanced showroom presentation with strategic product displays that showcased top-selling items prominently.
- Established performance metrics and tracked progress towards goals, enabling timely adjustments to strategies as needed.

EDUCATION

07/2017

Electrician

Advanced Training Institute (ATI) - Las Vegas, NV

CERTIFICATIONS

- CPO, Present
- EPA Universal, Present
- HVAC Certification, Present
- EPA Refrigeration Certification, Present
- Driver's License, Present

PERSONAL INFORMATION

- Authorized To Work: US
- Title: Maintenance Supervisor